

MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES PERSONNEL & POLICY COMMITTEE
HELD MONDAY, MAY 5, 2025

I. Call to Order/Roll Call

The meeting of the Personnel and Policy Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Chairperson Kerr at 11:06 A.M.

Roll Call: Physically Present: Trustees Kerr and Peterson
 Absent: None
 Also Physically Present: Executive Director Todd

II. Approval of Minutes

A. The minutes for the April 30, 2025 meeting of the Personnel & Policy Committee were approved by unanimous consent.

III. Public Comment

None.

IV. Old Business

None.

V. New Business

A. Review the Library's Meeting Room Policy - The Committee reviewed the Library's Meeting Room Policy. Library staff did an initial update and a subsequent review by the Library's lawyer prompted a few minor edits. The Committee recommends Board approval.

VI. Other

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 11:32 A.M.

Respectfully Submitted,

Marianne Kerr
Chairperson, Personnel & Policy Committee