

MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES PERSONNEL & POLICY COMMITTEE
HELD WEDNESDAY, OCTOBER 14, 2020

This meeting was held remotely via Zoom as authorized by Illinois Executive Order 2020-07,
Section 6 suspending the requirement for in-person attendance.

I. Call to Order/Roll Call

The meeting of the Personnel and Policy Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Chairperson Kerr at 4:33 P.M.

Roll Call: Present via video conference: Trustees Kerr and Peterson

Absent: None

Also via video conference: Executive Director Todd, Head of Administrative Services Melissa Galvez

II. Approval of Minutes

A. Approval of the minutes for the September 10, 2020 meeting of the Personnel & Policy Committee was tabled without action.

III. Public Comment

None.

IV. Old Business

None.

V. New Business

A. Review the Library's Health Insurance Benefit

Mr. Todd and Ms. Galvez reviewed how the Library currently splits health insurance premiums with qualified staff. They then outlined a new split that would offer family coverage while requiring employees to pay for some of their individual coverage. No employee would be required to pay more for their insurance than they currently do.

The Committee approved the plan and recommends the full board adopt the changes.

VI. Other

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 5:12 P.M.

Respectfully Submitted,

Marianne Kerr
Chairperson, Personnel & Policy Committee