

# PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT REGULAR BOARD MEETING

WEDNESDAY

MAY 28, 2025 at 7:00 PM

The Lab at the Prospect Heights Public Library  
12 N. Elm St., Prospect Heights, Illinois 60070

## AGENDA

- I. Call to Order/Roll Call
- II. Swearing in of Trustees
- III. Election of Officers
- IV. Board Committee membership
- V. Consent Agenda **(ACTION)**
  - A. Approval of Minutes from the April 30, 2025 board meeting
  - B. Approval of the Combined Statement of Assets as of April 30, 2025 in the amount of \$8,006,990.77
  - C. Ratify paid disbursements since April 30, 2025 in the amount of \$278,392.74
  - D. Approve Bills for Payment for May 2025 in the amount of \$112,140.21
  - E. Approve Transfer from Savings to Checking in the amount of \$270,000.00
- VI. Public Comments
- VII. Attorney's Report
- VIII. Communications
- IX. President's Report
- X. Executive Director's Report
- XI. Committee Reports
  - A. Budget & Finance
  - B. Building & Grounds
  - C. Personnel
  - D. RAILS—Alex Todd
- XII. Old Business
- XIII. New Business
  - A. Closed Session Minutes from April 30, 2025 **(ACTION)**
  - B. Review updated Meeting Room Policy **(ACTION)**
  - C. Proposal from Hutchinson Design Group for masonry design and construction supervision services for \$13,060.00 **(ACTION)**
  - D. Proposal from Associated Electric to remove broken fixtures from the clearstory and install LED lighting for \$16,750 **(ACTION)**
  - E. 2025-2026 Board Meeting Dates and Holidays
- XIV. Other
- XV. Adjournment