

MINUTES OF THE MEETING OF THE
PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES BUILDING & GRUNDS COMMITTEE
HELD THURSDAY, JANUARY 19, 2023
12 N. ELM STREET, PROSPECT HEIGHTS, IL 60070
MEETING ROOM B

I. Call to Order/Roll Call

The meeting of the Building & Grounds Committee of the Board of Trustees of Prospect Heights Public Library District was called to order by Trustee Tim Bochula at 5:30 P.M.

Roll Call: Physically Present: Trustee Bochula and Jordan
Absent: None
Also present: Executive Director Todd, Assistant Director Wulf

II. Approval of Minutes

The Minutes from the October 17, 2022 meeting of the Building and Grounds Committee were approved as corrected by unanimous consent.

III. Public Comment – None

IV. Old Business – None

V. New Business –

A. Boiler Replacement

AD Wulf reviewed the proposal from Shales McNutt (SMC) for construction management services during our boiler replacement. Current lead time for the boilers is 30-50 weeks. The Committee had questions about what was included in the cost and what was included in the onsite supervision. Ms. Wulf will get answers from SMC.

B. Capital Study Review

Director Todd reviewed the 2023 projects listed on the capital plan. Most of the work will be incorporated into the 23-24 FY budget.

C. Technology update

Director Todd reviewed recent and upcoming technology projects including replacing the Library's firewall, server, and PCs. Also discussed was the Library's 2023 E-Rate grant focusing fiber optic internet.

D. Ongoing Issues -

AD Wulf reviewed recent issues and projects including the wet seal of the Library's west façade and ice-melt problems.

VI. Other

Trustee Jordan asked if there was an update on electric car chargers. There was not.

VII. Adjournment

There being no further business to be brought before the Committee, the meeting was adjourned at 6:26 P.M.

Respectfully Submitted,

Tim Bochula
Chairman, Building & Grounds Committee