



Application for Employment

EQUAL OPPORTUNITY EMPLOYER

Personal Data

Name (last, first, middle):

Date:

Address:

City:

State:

Zip Code:

Home Phone Number:

E-mail:

Cell Phone Number:

Text: Yes No

Best time and method to contact you:

Position(s) applying for:

If employed, can you provide proof of authorization to work in the U.S.?

Yes No

Education Record

High School:

Address:

Did you graduate? Yes No

College/University:

Address:

Did you graduate? Yes No

Degree:

Other/Trade or Technical Training:

Address:

Did you graduate? Yes No

Degree:

Graduate School:

Address:

Did you graduate? Yes No

Degree:



Employment History (Begin with most recent employer. Attach additional sheet if needed.)

1. Employer: _____ **Dates of Employment:** _____

Address: _____

Phone: _____

Title/Duties: _____

Manager's Name: _____

Reason for Leaving: _____

2. Employer: _____ **Dates of Employment:** _____

Address: _____

Phone: _____

Title/Duties: _____

Manager's Name: _____

Reason for Leaving: _____

3. Employer: _____ **Dates of Employment:** _____

Address: _____

Phone: _____

Title/Duties: _____

Manager's Name: _____

Reason for Leaving: _____

Extra-Curricular Activities/Volunteer Work



Special Skills (Summarize any special skills or qualifications that you acquired through employment or other experience that are applicable to the job that you are applying for.)

Personal Data

Have you been employed here before? Yes No

May we contact your current employer? Yes No

Are you at least 16 years of age? Yes No

References (Please include name and phone number)

- 1.

- 2.

- 3.

Applicant's Signature

I certify that all of my answers given here are true and complete to the best of my knowledge, and that supplying false information herein shall result in immediate disqualification for consideration for employment or termination from employment, regardless of when such false information is discovered. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision; and I hereby agree to indemnify and hold harmless each and every current or prior employer in defending against any charge, complaint or suit filed with any Federal, State or local agency, or in any court of the State or Federal government for providing an accurate, factual history of employment information. I understand that neither this document nor any offer of employment from the employer constitutes an employment contract, unless a specific document to that effect is executed by the employer and employee in writing.

Signature of Applicant

Date