



## Prospect Heights Public Library District Volunteer Application

In order to best place you within the library we would appreciate you completing this form.

<b>Contact Information</b>	
Name	
Address	
City, Zip Code	
Phone	
Email	
<b>Current Student</b>	Yes      No
School Attending	
Grade Level	
<b>Person to Notify in Case of Emergency</b>	
Name	
Phone	
<b>Please indicate with a check which areas you are interested in volunteering</b>	
<b>Adult Volunteer Opportunities:</b>	
<input type="checkbox"/> Interlibrary Loan Picker, help once a week for two hours pulling requested library materials	
<input type="checkbox"/> Let's Talk Tutor, once a week lead one-on-one talks with patrons for whom English is a second language	
<input type="checkbox"/> Special Projects and Events	
<input type="checkbox"/> Other, please describe	
<b>High School - College Volunteer Opportunities:</b>	
<input type="checkbox"/> High School Study Buddy, tutor children in grades 1-8, Tuesdays during the school year, 6-8 pm	
<input type="checkbox"/> High School Teen Advisory Board, help the Library better serve the needs and interests of local teens	
<input type="checkbox"/> High School - College Math Tutor, tutor children in grades 1-8, Tuesdays during the summer, 7-8 pm	
<input type="checkbox"/> High School - College Tech Tutor, tutor adults on technology and social media	
<input type="checkbox"/> High School Mentor, mentor children in grades K-8, during the school year, days and times vary	
<input type="checkbox"/> Special Projects and Events	
<input type="checkbox"/> Other, please describe	
<b>Middle School Volunteer Opportunities:</b>	
<input type="checkbox"/> Junior Library Volunteer, youth department program aid, during the school year	
<input type="checkbox"/> Junior Library Volunteer, youth department program aid, during the summer	
<input type="checkbox"/> Special Projects and Events	
<input type="checkbox"/> Other, please describe	

<b>Why are you interested in volunteering?</b>	
<b>Have you volunteered before, if yes where and in what capacity?</b>	
<b>Special Skills or Qualifications</b>	
Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports. Are you fluent in any languages other than English?	
<b>Agreement and Signature</b>	
By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.	
Signature:	
Date	
Parent/Guardian Signature:	
Date	
<b>Our Policy</b>	
We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.	
Thank you for completing this application form and for your interest in volunteering. We will contact you soon regarding current volunteer opportunities available at Prospect Heights Public Library.	
For more information on volunteering at the Library please contact:	
<b>Alice Johnson Bisanz, Volunteer Services Coordinator at 224.387.4264, <a href="mailto:ajbisanz@phpl.info">ajbisanz@phpl.info</a></b>	
<b>Prospect Heights Public Library ~ 12 N Elm Street, PH, IL 60070 ~ 847.259.3500 ~ <a href="http://www.phpl.info">www.phpl.info</a></b>	